



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 8

999 18TH STREET- SUITE 300

DENVER, CO 80202-2466

Phone 800-227-8917

<http://www.epa.gov/region8>

STORM WATER ANNUAL REPORT FORM

This form is for regulated small MS4s (Municipal Separate Storm Sewer Systems) and may be used to meet the annual reporting requirements for regulated small MS4s as outlined in 40 CFR§122.34g(3). While it is not required for MS4 operators to use this form to meet federal regulations, MS4s are encouraged to use this format to allow for more efficient recordkeeping and to minimize paper consumption. This form may be submitted electronically provided that a signature is either scanned or provided as a hard copy addendum to the completed report form.

This form can be downloaded from the EPA Region 8 storm water web site, <http://www.epa.gov/region8/stormwater>

Completed forms may be sent to:

Greg Davis
Mailcode: 8P-W-P
999 18th Street, Suite 300
Denver, CO 80202-2466
E-mail: davis.gregory@epa.gov

All sections of this form must be completed and Item I on Page 18 must be signed and certified.

Please print or type.

A. Permittee Information

Permittee (Agency Name):

Mailing Address:

City, State and Zip Code:

Contact Phone Number:

Permit Certification Number: COR042 __F

Have any areas been added to the MS4 due to annexation or other legal means? YES NO

B. Reporting Period (e.g., Jan 1, 2004 to Dec. 31, 2004):

C. Construction Program Contact:

The following information will be provided on EPA's web site to assist construction site operators in determining municipality-specific requirements for their projects:

Have you assigned an appropriate contact person/work unit to address questions regarding your municipality's construction and post-construction requirements?

If Yes:

Contact name:

Position/work group title:

Contact phone number:

Contact E-mail address:

If a web site has been created with information on complying with your municipality's construction and/or post-construction requirements, list the address:

D. Implementation of EPA's Storm Water Management Program

The purpose of the annual report is to report on the status of your implementation of the permit requirements, including compliance with the standard of reducing the discharge of pollutants from your MS4 to the Maximum Extent Practicable (MEP). Address each of the following items for **each** of the six program areas:

1. Public education and outreach on storm water impacts;
2. Public participation/involvement;
3. Illicit discharge detection and elimination;
4. Construction site storm water runoff control;
5. Post-construction storm water management in new development and redevelopment; and
6. Pollution prevention/good housekeeping for municipal operations

As the permittee, you must collect and maintain adequate information to demonstrate implementation of the six program areas as per your storm water management program. Note that although the annual report only requires the submittal of certain information as outlined below, additional information may be requested by EPA to audit the implementation of your storm water management program. For example, construction site inspection reports, outreach materials, and records of maintenance activities performed may be requested by EPA in addition to the annual report.

If another entity does not have its own permit but is instead covered under your permit, the annual report information under Section D of this form must also be provided for each such entity.

1. Public Education and Outreach on Storm Water Impacts

Provide the status of any measurable goal scheduled for completion during the reporting period or for which activities have begun. For program elements started, but not completed, any milestones that have been met must be indicated. If a change will be proposed to a BMP or measurable goal as part of the annual report, this must be stated and the proposed changes discussed. For each change proposed, you must provide information on:

- 1. The BMP/measurable goal for which a change is proposed;
- 2. Any proposed changes to the BMP description;
- 3. Any proposed changes to the measurable goals (including specific dates and measures); and
- 4. The rationale for the proposed changes.

Describe any measurable goal(s) for public education and outreach on storm water impacts for the reporting period; including dates and numeric measures:

Measurable Goal(s) Including dates and numeric measures, as previously submitted	Status: Including dates and numeric measures	Changes proposed to BMP and/or Measurable Goal? (Yes/No). If yes, provide information on proposed changes and rationale.

Public Education and Outreach on Storm Water Impacts (continued)

Narrative description. Provide any descriptions which may further describe the implementation of this minimum measure. Such narrative may include descriptions of efforts which overlap several minimum measures or descriptions of documents or programs which have been created in an effort to implement this minimum measure:

2. Public Participation/Involvement

Provide the status of any measurable goal scheduled for completion during the reporting period or for which activities have begun. For program elements started, but not completed, any milestones that have been met must be indicated. If a change will be proposed to the BMP or measurable goal as part of the annual report, this must be stated and the proposed changes discussed. For each change proposed, you must provide information on:

1. The BMP/Measurable goal for which a change is proposed;
2. Any proposed changes to the BMP description;
3. Any proposed changes to the measurable goals (including specific dates and measures); and
4. The rationale for the proposed changes.

Describe any measurable goal(s) for public participation and involvement on storm water impacts for the reporting period; including dates and numeric measures:

Measurable Goal(s) Including dates and numeric measures, as previously submitted	Status: Including dates and numeric measures	Changes proposed to BMP and/or Measurable Goal? (Yes/No). If yes, provide information on proposed changes and rationale.

Public participation/involvement (continued)

Narrative description. Provide any descriptions which may further describe the implementation of this minimum measure. Such narrative may include descriptions of efforts which overlap several minimum measures or descriptions of documents or programs which have been created in an effort to implement this minimum measure:

3. Illicit Discharge Detection and Elimination

Provide the status of any measurable goal scheduled for completion during the reporting period or for which activities have begun. For program elements started, but not completed, any milestones that have been met must be indicated. If a change will be proposed to the BMP or measurable goal as part of the annual report, this must be stated and the proposed changes discussed. For each change proposed, you must provide information on:

1. The BMP/Measurable goal for which a change is proposed;
2. Any proposed changes to the BMP description;
3. Any proposed changes to the measurable goals (including specific dates and measures); and
4. The rationale for the proposed changes.

Describe any measurable goal(s) for illicit discharge detection and elimination for the reporting period; including dates and numeric measures:

Measurable Goal(s) Including dates and numeric measures, as previously submitted	Status: Including dates and numeric measures	Changes proposed to BMP and/or Measurable Goal? (Yes/No). If yes, provide information on proposed changes and rationale.

Illicit Discharge Detection and Elimination (continued)

Narrative description. Provide any descriptions which may further describe the implementation of this minimum measure. Such narrative may include descriptions of efforts which overlap several minimum measures or descriptions of documents or programs which have been created in an effort to implement this minimum measure:

4. Construction Site Storm Water Runoff Control

Provide the status of any measurable goal scheduled for completion during the reporting period or for which activities have begun. For program elements started, but not completed, any milestones that have been met must be indicated. If a change will be proposed to the BMP or measurable goal as part of the annual report, this must be stated and the proposed changes discussed. For each change proposed, you must provide information on:

1. The BMP/Measurable goal for which a change is proposed;
2. Any proposed changes to the BMP description;
3. Any proposed changes to the measurable goals (including specific dates and measures); and
4. The rationale for the proposed changes.

Describe any measurable goal(s) for construction site storm water runoff control for the reporting period; including dates and numeric measures:

Measurable Goal(s) Including dates and numeric measures, as previously submitted	Status: Including dates and numeric measures	Changes proposed to BMP and/or Measurable Goal? (Yes/No). If yes, provide information on proposed changes and rationale.

Construction Site Storm Water Runoff Control (continued)

Narrative description. Provide any descriptions which may further describe the implementation of this minimum measure. Such narrative may include descriptions of efforts which overlap several minimum measures or descriptions of documents or programs which have been created in an effort to implement this minimum measure:

5. Post-construction Storm Water Management in New Development and Redevelopment

Provide the status of any measurable goal scheduled for completion during the reporting period or for which activities have begun. For program elements started, but not completed, any milestones that have been met must be indicated. If a change will be proposed to the BMP or measurable goal as part of the annual report, this must be stated and the proposed changes discussed. For each change proposed, you must provide information on:

1. The BMP/Measurable goal for which a change is proposed;
2. Any proposed changes to the BMP description;
3. Any proposed changes to the measurable goals (including specific dates and measures); and
4. The rationale for the proposed changes.

Describe any measurable goal(s) for post-construction storm water management in new development and redevelopment for the reporting period; including dates and numeric measures:

Measurable Goal(s) Including dates and numeric measures, as previously submitted	Status: Including dates and numeric measures	Changes proposed to BMP and/or Measurable Goal? (Yes/No). If yes, provide information on proposed changes and rationale.

Post-construction Storm Water Management in New Development and Redevelopment (continued)

Narrative description. Provide any descriptions which may further describe the implementation of this minimum measure. Such narrative may include descriptions of efforts which overlap several minimum measures or descriptions of documents or programs which have been created in an effort to implement this minimum measure:

6. Pollution Prevention/Good Housekeeping for Municipal Operations

Provide the status of any measurable goal scheduled for completion during the reporting period or for which activities have begun. For program elements started, but not completed, any milestones that have been met must be indicated. If a change will be proposed to the BMP or measurable goal as part of the annual report, this must be stated and the proposed changes discussed. For each change proposed, you must provide information on:

1. The BMP/Measurable goal for which a change is proposed;
2. Any proposed changes to the BMP description;
3. Any proposed changes to the measurable goals (including specific dates and measures); and
4. The rationale for the proposed changes.

Describe any measurable goal(s) for pollution prevention/good housekeeping for municipal operations for the reporting period; including dates and numeric measures:

Measurable Goal(s) Including dates and numeric measures, as previously submitted	Status: Including dates and numeric measures	Changes proposed to BMP and/or Measurable Goal? (Yes/No). If yes, provide information on proposed changes and rationale.

Pollution Prevention/Good Housekeeping for Municipal Operations (continued)

Narrative description. Provide any descriptions which may further describe the implementation of this minimum measure. Such narrative may include descriptions of efforts which overlap several minimum measures or descriptions of documents or programs which have been created in an effort to implement this minimum measure:

E. Results of Information Collected and Analyzed.* If you have collected and/or analyzed information during the reporting period, including any monitoring data used to assess the success of the program at reducing the discharge of pollutants, submit a short summary of the information and any analysis completed.

Measurable Goal	Results of information collected and analyzed that must be reported for this item

*Data collected to audit the implementation status of a program element does not need to be reported in the annual report unless required by an established measurable goal or as a requirement or result of an inspection or enforcement action. For example, data such as street miles swept, visitors at an information booth, or visits to a web site do not need to be included in the annual report unless directly related to a measurable goal or committed to be reported and/or analyzed in a program description.

F. Summary of Inspections and Enforcement Actions. Provide a summary of the number and nature of inspections and formal enforcement actions performed. Site-specific information may also be included, but is not required.

Program Area	Description of Enforcement Actions/Inspections

G. Proposed Changes to the Storm Water Management Program. Provide a narrative description of any changes or additions to the storm water management program.

H. Notice of Program Element Operation by a Second Party. Another government entity may be relied on to perform requirements of your MS4 permit. However, as the permittee, you remain liable for compliance with the terms of the permit if the requirements are not fulfilled. You must complete this annual report for the geographic areas covered under your permit, for all program areas, even if one or more program elements/areas is being performed by another entity. (However, if you are performing a program element for another permittee, you do not need to include that activity in this report.) If you are relying on another government entity to satisfy some of your permit obligations (and if the information has not been previously provided to the EPA in earlier reports or the application), the annual report must include a statement to that effect. If the BMP and/or measurable goal will be modified in addition to the change of operator to another government entity, the change must be included in Item G, above. Example statement: "As of September 15, 2003, Monroe County is performing the construction site plan reviews for the Nixon Air Force Base in accordance with the procedures in the Base's original application."

I. Certification.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Permittee (legally responsible person)**

Date Signed

Name (printed)

Title

**This report may be signed by a duly authorized representative of the permittee in conjunction with the signatory

requirements for NPDES permitting provided at 40 CFR§122.22(b).